WASHINGTON COURTS

Courts of Limited Jurisdiction Case Management System (CLJ-CMS)

GARRET TANNER, PROJECT MANAGER

August 25, 2023

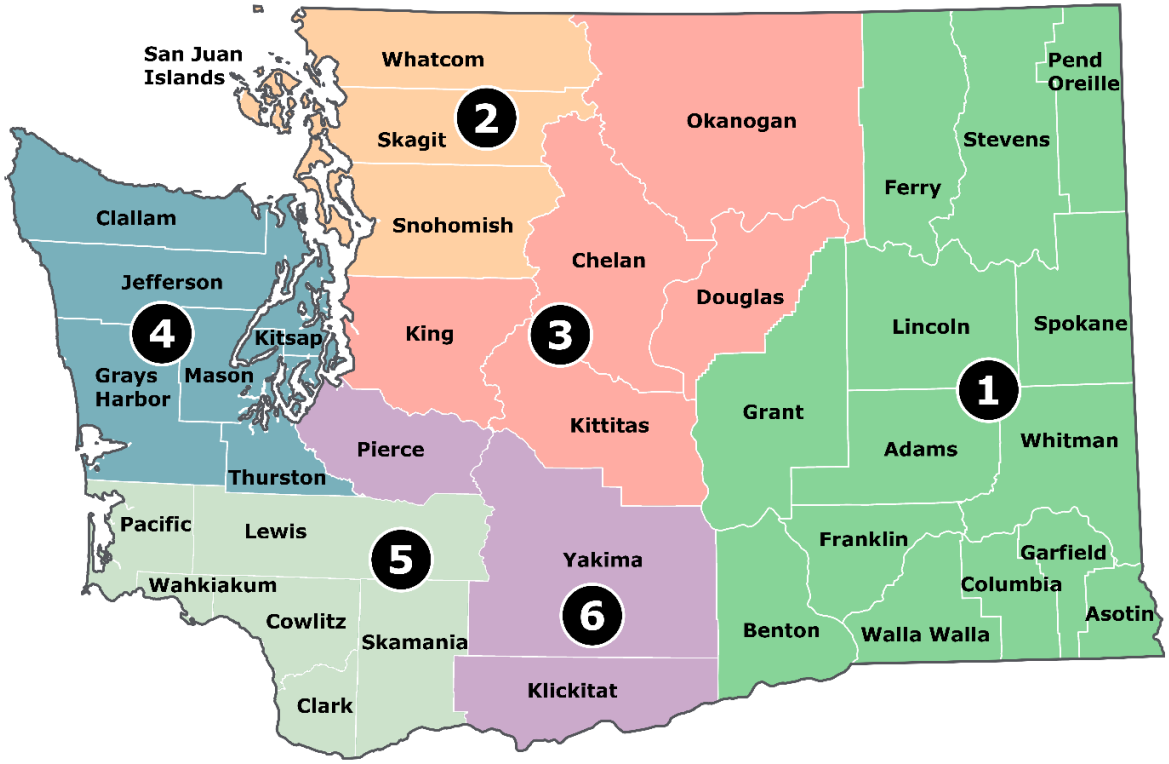
Project Scope

- Three Components:
  - eFile & Serve (Odyssey File & Serve)
  - Enterprise Justice (Odyssey)
  - Enterprise Supervision (Tyler Supervision)

Go-Live Date

- Pilot Court Go-Live target October 23, 2023
- Next Steps
  - Implement feedback from Pilot Court UAT
  - Finalize system testing
  - Finalize Pilot Court configuration
  - Work Implementation Plan

Project Timeline



Counties by Phase

Pilot Courts
Pierce District, Tacoma Municipal,
Gig Harbor Municipal, Fircrest/Ruston Municipal

Phase 1
Eastern Washington - Adams, Asotin, Benton, Columbia, Ferry, Franklin, Garfield, Grant, Lincoln, Pend Oreille, Spokane, Stevens, Walla Walla, and Whitman

Phase 2
North Washington - Island, San Juan, Skagit, Snohomish, and Whatcom

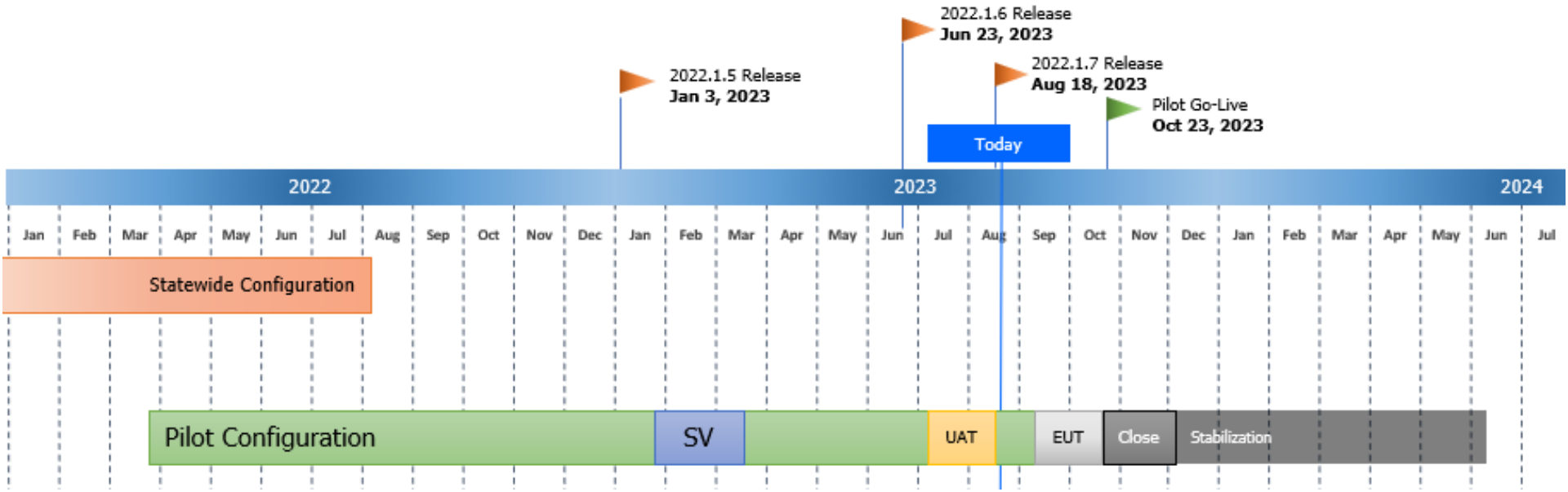
Phase 3
North Central Washington - Chelan, Douglas, King Municipals, Kittitas, and Okanogan

Phase 4
Western Washington - Clallam, Grays Harbor, Jefferson, Kitsap, Mason, and Thurston

Phase 5
Southwest Washington - Clark, Cowlitz, Lewis, Pacific, Skamania, and Wahkiakum

Phase 6
South Central Washington - Klickitat, remainder of Pierce Municipals, and Yakima

Pilot Phase Timeline



Go Live Readiness*

Focus Area	Status	Risk to Timeline
eFile & Serve	Ready	Low Risk
Development Enterprise Justice	In Development	Medium Risk
Development Enterprise Supervision	Testing	High Risk
Configuration Enterprise Justice	Testing	
Configuration Supervision	Testing	
Data Conversion Enterprise Justice	Testing	
Data Conversion Enterprise Supervision	Testing	
Data Exchanges (EDR)	Testing	
Data Exchanges (Other)	Testing	
Enterprise Justice Financials	Ready	
Enterprise Justice Reporting	Ready	
Enterprise Supervision Reporting	Ready	
Pilot Court Readiness	Ongoing	

*As of August 1

Recent eFiling Activity

✓Solution Validation Completed

✓FAQs Updated

- Public-facing filer website and updates underway
- eFile training (webinars) scheduled

Recent Case Manager Activity

✓Pilot Court UAT Completed

✓Updated Implementation Plan distributed August 4

- Receiving & Testing fixes from the vendor
  - Ongoing
- End User Training Starts September 25

Project Outreach

- Continue working with Pilot Courts on internal court communications
- eFile outreach ongoing

Work in Progress

✓Pilot Court UAT analysis

- Issue Resolution ongoing
- Following the Implementation Plan

Project Issues – August 2023

Issue	Mitigation
Pilot Go Live – Delaying Pilot Go Live will impact future Phases.	**(August 3, 2023) Target for Pilot Go-Live updated to October 23, 2023.**
Local Rule – In order for eFiling to be mandatory courts need to enact the rule or make eFiling mandatory.	(April 5, 2022) DMCJA is championing a Statewide rule for mandatory eFiling. Pilot Courts will need to enact a local rule in the meantime.

Project Issues – August 2023

Active Issues	
Issue	Mitigation
Enterprise Supervision/Enterprise Justice Integrations (Alliance) – The two products are not yet seamlessly integrated.	**(August 3, 2023) Three Open issues pending resolution. Expected delivery by vendor in August 22, 2023.**
Staffing / Hiring – CLJ-CMS has been unable to fill several key positions. As of December 2022, CLJ-CMS has 9 project positions open. If these positions are not filled there may be impacts to the schedule.	**(August 3, 2023) Four pre-pilot vacancies. Additional AOC resources have been reassigned to CLJ-CMS.**

Project Issues – August 2023

Active Issues	
Issue	Mitigation
WSP Law Table Updates – WSP needs to update their law tables to accept two versions (one for JIS Courts and one for Enterprise Justice Courts).	**(August 3, 2023**) **Development split into two phases. Phase 1 development started August 2023.**
Third Party Integrations – Some courts have local systems that they would like integrated with Enterprise Justice.	(August 26, 2022) Legislature has approved ITG 1340 to build an enterprise integration platform. ITG 1345 has been approved by CIO. Schedule will require modification to align with extended rollout effected courts.

Project Risks – August 2023

Total Project Risks			
Low Probability	Moderate Probability	High Probability	Closed
0	3	3	19

High Risk Status		
Risk	Probability / Impact	Mitigation
Equipment Funding – Additional funds may be needed to assist some courts with the local equipment purchases.	Moderate / Moderate	(September 22, 2020) If the CLJ-CMS project uses a similar funding model to the SC-CMS, then there are additional complexities to consider. There are significantly more CLJ courts which adds to the need.

Project Risks – August 2023

High Risk Status		
Risk	Probability / Impact	Mitigation
Enterprise Supervision – Tyler has not done a statewide implementation of their new Supervision module. Previous implementations have always been with individual probation departments.	High / Major	**(August 3, 2023) Enterprise Supervision Data Conversion continues to be a high risk. Two Priority 1 Conversion rules are still outstanding.**

Project Risks – August 2023

High Risk Status		
Risk	Probability / Impact	Mitigation
Enterprise Justice version to be used (Phase 1) – In November 2021, Tyler determined that Enterprise Justice 2019 would not be compatible with some of the mandatory requirements.	High / High	(November 9, 2022) Tyler now recommends version 2024.x for Phase 1. Upgrade needs to be analyzed and planned for.

Project Risks – August 2023

High Risk Status		
Risk	Probability / Impact	Mitigation
Efficiency Concerns – It is expected that some users will experience short-term reduced efficiencies when compared against legacy systems.	Moderate / Moderate	**(August 4, 2023) Pilot Courts have completed UAT. Feedback has been gathered and results are being analyzed. Additional emphasis will be applied to key areas during End User Training.**

Project Risks – August 2023

High Risk Status		
Risk	Probability / Impact	Mitigation
Performance Issues – It is possible that users will feel that Enterprise Justice works less efficiently than the legacy system due to changing processes and procedures.	Moderate / Moderate	**(August 3, 2023) Performance issues continue to be identified and addressed on UAT. Primary mitigation is to schedule resource heavy jobs overnight. Feedback to Tyler on resource heavy jobs.**

Next Steps

Milestone	Date
Pilot Court End User Training	September 25 – October 20, 2023
Pilot Court JIS Access Restricted	October 19, 2023
Go-Live Activities	October 19 – October 22, 2023
Pilot Court Go-Live	October 23, 2023
Go-Live Support (AOC + Tyler On-Site)	October 23 – November 9, 2023

Independent Quality Assurance Update

ALLEN MILLS, BLUECRANE, INC.
August 25, 2023